

Colonial Life Benefits Center Steps to Enroll

In order to provide you with enrollment support for **Howroyd/Act 1** employees, we have arranged for you to be able to speak with our Benefits Counselor, Veronica Jarque, through the Colonial Life Call Center. You must call this number during the eligibility period indicated.

Please Call the Direct Toll Free Number at: 1-888-779-7091
Hours: 9 AM – 4 PM Eastern Standard Time

BEFORE calling Veronica, please follow these steps:

- Step 1** Review the materials/fliers given to you to familiarize yourself with the benefit offerings. You will be asked to confirm with Veronica on the phone call that you reviewed the materials ahead of time.
- Step 2** Gather any information you may need to enroll ahead of time, such as dependents and beneficiary names, birth dates, Social Security number, and addresses.
- Step 3** Call Veronica at **Direct Toll Free at 1-888-779-7091**. Veronica will answer any questions you have and complete your enrollment through the Colonial Life Benefits Call Center over the telephone.